Modern Wealth

Document Checklist

CASH FLOW & LIABILITIES

- ◯ Cash Flow Worksheet / Budget
- ◯ Paystub(s)
- ◯ Mortgage Statement(s)
- ◯ Home Equity / Line Statement(s)
- ◯ Student Loan Statement(s)
- ◯ Auto Loan Statement(s)
- ◯ Credit Card Statement(s)
- ◯ Personal Loan Statement(s)

RISK MANAGEMENT

- ◯ Life Insurance Declaration Page(s)
- ◯ Disability Declaration Page(s)
- ◯ Long-Term Care Declaration Page(s)
- ◯ Homeowners Declaration Page(s)
- ◯ Auto Insurance Declaration Page(s)
- ◯ Umbrella Declaration Page(s)
- ◯ Medical Insurance Declaration Page(s)

INVESTMENTS & RETIREMENT

- ◯ Brokerage Account Statement(s)
- ◯ Retirement Account Statement(s)
- ◯ Social Security Benefit Statement(s)
- ◯ Pension Statement(s) / Projection(s)
- ◯ Stock Option Plan Documents(s)
- ◯ Medicare & Supplemental Insurance

TAXES, ESTATE, & GIFTING

- ◯ Federal Tax Returns (last 3 years)
- ◯ State Tax Returns (last 3 years)
- ◯ Trust Tax Returns (last 3 years)
- ◯ Gift Tax Returns (last 3 years)
- ◯ Will(s) & Beneficiary Designation(s)
- ◯ HIPPA Authorization(s)
- ◯ Medical Power of Attorney(s)
- ◯ Financial Power of Attorney(s)
- ◯ Trust(s) & Certification of Trust(s)
- ◯ Nomination of Guardian(s)
- ◯ Advanced Directives(s)

BUSINESS

- ◯ P&L + Cash Flow Statement(s)
- ◯ Balance Sheet(s) (last 3 years)
- ◯ Business Tax Returns (last 3 years)
- ◯ Business Plan
- ◯ SWOT & Competitive Analysis
- ◯ Marketing & Sales Strategy
- ◯ Articles of Incorporation
- ◯ Operating Agreement
- ◯ Budget and Forcast(s)
- ◯ Benefits Summary
- ◯ Patents, Trademarks, & Copyrights
- ◯ Key Employees
- ◯ Shareholder Agreement(s)

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